

**Lynnville Town Council  
March 3, 2020 Agenda**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES: February 4, 2020**

**APPROVAL OF CURRENT BILLS: February 5, 2020 – March 3, 2019**

**DELINQUENT NOTICES: Shut off date March 10, 2020**

**ADJUSTMENTS: Bobby Thompson \$14.38 Waterbed fill**

**TREASURY REPORT:**

Community Center	\$ 25,325.74
Fire Department	\$121,758.75
General	\$591,087.02
Park	\$140,916.08
Utilities	\$877,305.96

**NEW BUSINESS:**

Commonwealth bill approval

1. \$21,909.99
2. \$28,000.00

Don Eilert – Doris - Water certification

Street Lights - Lauri

List of new streetlights request

Lights serviced in February

- |                             |                           |
|-----------------------------|---------------------------|
| 1. 113 W 2 <sup>nd</sup> St | 4. 300 Cherry St          |
| 2. 228 E 1 <sup>st</sup> St | 5. 223 Terry Ln           |
| 3. 534 N Main St            | 6. 502 4 <sup>th</sup> St |

CMC (Certified Municipal Clerk) Credits

WTH Technologies – GIS mapping sewer plant –Shawn Scott

**REPORTS:**

**J. William Bruner, Attorney**

- Update on Nuisance Complaints
- Hinton-vacant house
- Corn-garbage in yard

**Lauri Stockus, Clerk-Treasurer**

- Gateway Annual Report submitted
- USDA 2020 Budget submitted
- USDA 2019 Annual Report submitted

**Tim Reibold, Fire Department**

**Steve Bailes, Water/Sewer Operator**

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- Daily work logs for Steve, Gary

**ADJOURNMENT**

**NEXT MEETING: March 21, 2020 @ Lynnville Park Recreational Building – 6:00pm**

**ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL**

March 3, 2020

- 1 Shawn Scott WTH Technology
- 2 Scott Whitfield File Dept
- 3 Steve Baker
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## Town of Lynnville

March 3, 2020

Present: Stacy Tevault, Rachel Titzer, Doris Horn, J. William Bruner, Lauri Stockus

**Call to Order**

**Moment of Silence – Pledge of Allegiance**

**Approval of Minutes:** Doris makes the motion to approve the February 4, 2020 minutes as presented. Rachel seconded. All in favor. Motion carries.

**Approval of Current Bills:** Rachel makes the motion to approve the February 5, 2019 – March 3, 2019 bills as presented. Doris seconded. All in favor. Motion carries.

**Delinquent Notices:** Shut off date March 10, 2020. Rachel makes a motion to approve the shut off date for all delinquent notices not paid. Doris seconded. All in favor. Motion carries

**Adjustments:** Bobby Thompson \$14.38 for waterbed fill. Doris makes a motion to approve the adjustment. Rachel seconded. All in favor. Motion carries.

**Treasury Report: Lauri Stockus Clerk-Treasurer**

Community Center	\$ 25,325.74
Fire	\$121,758.75
General	\$591,087.02
Park	\$140,916.08
Utilities	\$877,305.96

**New Business:**

Commonwealth Bill Approval - Invoice # 45770 in the amount of \$28,000.00

Doris makes a motion to approve payment to Commonwealth. Rachel seconded. All in favor.

Motion carries. Doris also makes a motion to approve payment to Commonwealth for Invoice # 45769 in the amount of \$21,909.99. Rachel seconded. All in favor. Motion carries.

**Doris Horn for Don Eilert - Water Certification:** Doris explains that Mr. Eilert has sold his house, garage and buildings. He does have 114 acres that he has to do a minor sub on. As a Board Doris says we will have to sign off that there is a water line that runs through that. Stacy asks if the Board has to sign and Doris answers yes. Stacy also asks if he needs to come before the Board. Doris says no she is asking that when the paperwork comes in one Board member will sign it. Stacy asks if Rachel has a problem with that arrangement and Rachel answers no. Stacy entertains a motion to allow Doris Horn to sign a document pertaining to Don Eilerts minor sub on behalf of the Town. Rachel makes a motion to allow Doris Horn to sign on behalf of the Town. Doris seconded. All in favor. Motion carries.

**Lauri Stockus on Town Street Lights:**

Lights serviced in February

- 1) 113 W 2nd St
- 2) 228 E 1st St
- 3) 534 N Main St
- 4) 300 Cherry St
- 5) 223 Terry Ln
- 6) 502 4th St

Additional street lights requested

Between Hwy 68 and 1st St

- a. Cherry St
- b. Church St
- c. Oak St
- d. Vine St

Between 1st St and 2nd St

- a. Elm St
- b. Cherry St
- c. Church
- d. Oak St
- e. Peach St

Between 2nd and 3rd St

- a. Peach St

On 1st between

- a. Vine St and Oak St
- b. Oak St and Main St
- c. Church St and Cherry St
- d. Cherry St and Elm St
- e. Elm St and Dead End

On 2nd between

- a. Two (2) lights Oak St and Peach St
- b. Church St and Main St
- c. Cherry St and Church St
- d. Elm St and Cherry St
- e. Two (2) lights Elm St and 4th St, 1 in middle of first curve and 1 in middle of 2nd curve

On 3rd between

- a. Elm St and Cherry St
- b. Cherry St and Church St
- c. Church St and Main St
- d. Main St and Oak St at curve
- e. Oak St and Peach St

On 4th between

- a. Oak St and Old Petersburg Rd
- b. Peach St and Oak St
- c. Central and Main St
- d. Church St and Cherry St

On Maple St between

- a. Central and Old Petersburg Rd

- On Old Petersburg Rd between
  - a. Main St and 4th St
  - b. 4th St and Maple St
  - c. Two (2) lights Maple St and Doerner Rd

On Terry Ln between

- a. Main St and the road forms a circle

Oak Ln

Oak St by Cemetery

On Central between 4th St and Maple St

A decision on this will be tabled until pricing is available.

Lauri has provided a list of CMC (certified municipal clerk) credits. Lauri has received 35 credits so far and needs 60 to become a CMC. Lauri states it usually takes 4 years and she is over halfway there in 2 years

WTH Technologies - GIS mapping sewer plant - Shawn Scott states that with GIS mapping all of the customers water lines would be mapped. Mr. Scott provides a visual for the Board. The first visual is Warrick County. Mr. Scott explains that the base map can be customized. Mr. Scott gives examples and shows the Board how to use the tools on the website. Mr. Scott states that paper maps will get bent and faded and this map only gets better. The photography is high resolution and provides great detail. Doris asks Mr. Scott about the accuracy of the visual map. Mr. Scott explains that the lines are a representation that are pretty close. He also states that Warrick County works daily with making changes to the map, for example changes are made when there is a parcel split or any other obvious change. Doris asks if this is the same program being used in Huntingburg and Mr. Scott answers yes. Stacy states this will make the job easy for Lauri as well and will be a benefit to the Town. Lauri states she uses the site all the time. Mr. Scott states to Lauri that she is using the site with only what is available to her and there is so much Town intimate data that is not currently available. Stacy asks what about people that ghost their property. Stacy states that some people make their property description private for different reasons. Mr. Scott states that he understands what Stacy is referring to and says that with public record it is almost impossible to completely hide the property. The property water meter and sewer are available. Doris asks Mr. Scott about the cost of the program. Mr. Scott says it depends as there are two different types of licenses. The two types are viewer and editor. The editor type can be used to create and make changes and would typically be used in the utility part. The viewer type would be used by the Clerk. The editors license is \$2375 and the viewer license is \$500. There is an annual service after year 1 that is percentage based. The licensing fee is a one-time fee and the license is transferable to another computer. There is also an installation fees. Mr. Scott explains that there is one caveat, the Town can begin from scratch inputting the data or they can go in with Commonwealth and import their data. Stacy expresses her appreciation for the presentation and the knowledge Mr. Scott has of the system. Stacy states she knows this is a great mapping system and the Board will have to go over the options and the costs. Mr. Scott says he will put together a proposal and send it Steve. He states that the proposal will be ready for the next meeting and he will get in touch with Stacy to see if the Board would like him to attend the next meeting to answer any questions.

**Mr. Bruner – Town Attorney:**

Update on Nuisance Complaints - Mr. Bruner states a letter was sent to Mr. Hinton with a request that he attend the meeting. He is not present. Mr. Bruner says the letter also stated if Mr. Hinton did not attend that Mr. Bruner would advise the Board to proceed with further action. Stacy states she feels they should proceed as ample time has been given and the situation is dangerous. Doris makes a motion to allow Mr. Bruner to proceed with the Nuisance Complaint. Rachel seconded. All in favor. Motion carries.

Mr. Bruner says in reference to Deana Corn he has prepared an Information for Contempt because of her failure to abide by the court order. A hearing date will be set and Mr. Bruner would like someone from the Board to attend.

In reference to the farm lease, Mr. Bruner states appraisals are needed. Stacy asks Lauri if she can reach out to Huntsman for an appraisal and says she will provide another name for an appraisal. Mr. Bruner states there is no estate opened on Hopper anywhere on Doxpop.

#### **Lauri Stockus – Clerk-Treasurer:**

Gateway Annual Report submitted. USDA 2020 budget submitted. Lauri states that the budget submitted this year is fine but next year there will need to be significant changes made. Lauri explains that because we have the grant, we will be audited every year. Lauri says she has received a list of things that have to be fixed and what they will be asking for. Some things will have to be done right away and others can wait.

Lauri says she spoke with Steve today about an emergency plan in case of a national disaster. Steve states that he has a plan and Lauri can get some of the information.

One of the forms to be done is digital asset management and it must be done according to the grant. Lauri states that she will need to sit down with the Board to draft a 5-year capital outlay plan. Basically, it is a wish list with the projects the Board plans to do within the next 5 years. Lauri says there are a lot of things to be done in the next year and she is taking them one by one.

Stacy says this leads into her question as she knows that Lauri has some part time help now but is unsure how long that will last. Jana is still unable to come back to work at this time and may not be back in the same capacity due to health issues. Stacy states that a deputy clerk would be beneficial for Lauri. Doris says the State Board of Accounts has told Lauri that a Clerk must take vacation and leave the building. Stacy states that a posting needs to go out for a deputy clerk. Stacy states that Lauri will do the main interviewing for the position and the Board would like to be in agreement with the decision. Stacy asks the other Board members if they are in agreement that a job posting needs to be made and they agree. Stacy states an executive meeting will be arranged to discuss the particulars of the position.

#### **Scott Whitfield – Fire Department:**

Mr. Whitfield states runs are at 25 or 26 for the year which is up from previous years. The Dept has put in for a DNR grant. Stacy says that she was in town last night and the siren went off and the dept was in route before the siren had stopped. Stacy says she thought that was amazing. Stacy says it is nice to know that we have people that are willing to volunteer to get things done.

### **Stephen Bailes – Water/Wastewater:**

Probes were approved. Drain and water line will be fixed. The line will run into the office to the PLC board where there will be a digital readout. Mr. Bailes states that he was making a rack for the lights and did not realize that one would be fabricated. There was an \$850 bid for that and Stacy says it was turned in and approved. Stacy thanks Mr. Bailes for getting the meter placed. Stacy states that with the weather changing that we need to start going around and looking at potholes that need to be filled in. Mr. Bailes says that the heating and air unit at the tower is shot. He states that he is getting prices for replacement.

### **Doris Horn:**

Jeannie and I went out to the Park and washed ceilings and cleaned. John took a trunkful of items unrelated to the Park to the Church. Doris states she went to Sam's Club and used the points to purchase \$230 worth of supplies for \$26. Doris purchased new trash cans as Sarah said the ones in the tan building were cracking because they are so old. Jon changed oil and sharpened blades today. Doris received a call from the school concerning the fishing club requesting to use the shelter house on Tuesday nights. Stacy says she doesn't have a problem just make sure it is scheduled. Stacy asks Doris if Sarah spoke with the Purdue Extension. The Purdue Extension called Stacy and she gave the information to Sarah about events they have planned. Stacy asks if Rachel has a problem with the fishing club using the shelter house and she says no. Doris says she knows the Boy Scouts said they would fill the eggs but she got a call from Liz Silke for the 4 H girls and they wanted to know if they could do the eggs. Stacy said that is fine. Doris would like a motion to purchase candy and she only purchases one kind of candy that fits in the eggs. Rachel makes a motion to allow Doris to buy the candy. Stacy says that she prefers that there be a variety of candy. Stacy seconded. All in favor. Motion carries. Doris states that after her vacation she will meet with Meskers about the road bid as the grant doesn't have to be done until July. Doris says she and Jeannie will go to the Community Center to clean the windows and floors tomorrow.

### **Rachel Titzer:**

Rachel has an estimate on flags for Main Street. A decision has not been made who will be responsible for the hanging of the flags whether it be the Fire Dept or an organization. Rachel says she would like to order them. Rachel states she prefers yellow for the Spring flags. Rachel would like to ask business/organizations to sponsor the flags with an imprint of the name at the top. A decision of the number of flags to be purchased needs to be made. The cost of the flag with imprint is \$150 per flag. Rachel states that if they are in agreement, she can start the list for sponsorship this month and hopefully have them all sponsored by the next meeting. Doris asks how many flags are needed and Rachel says a decision needs to be made as to which side of Main Street they will be on. Doris says that in Boonville families also sponsor and the more people that sponsor the further the flags could go. Rachel states that she did question whether the flags needed to be vented and was told that they are not designed to be vented and the hardware that is being purchased to hang the flags will be able to withstand the wind. There



is talk about concern with some of the poles not being in good enough shape to have flags mounted to them. Doris says that Vectren should be contacted about replacing the poles. Stacy says it is probably Duke and if they are truly electrical poles in bad condition, they should be contacted about replacing them. Stacy states that this is not even about the flags if the poles are in bad shape then that needs to be addressed for safety issues.

Rachel would also like for Lauri to order an Easter Bunny costume for the Easter Egg Hunt. Doris makes a motion to allow Lauri to order the costume for \$289.90. Rachel seconded. All in favor. Motion carries.

Rachel asks Lauri if Military flags have been purchased and a discussion is had as to which flags and how many need to be ordered (Indiana and American flags).

Rachel would like to have an additional drop off for bottle lids that are being collected to make the table. A plastic container could be placed in the gazebo. Lauri says it might be better to have it up by the Town Hall so it is in better view of the camera.

Rachel asks if there has been an update from MainStream. Stacy says they are still out and about but she thinks the rain has slowed them down a bit. Stacy says she will email Mr. Gabriel. She says if he is unable to update her, she will reach out to Steve Rawley with Economic Development.

**Stacy Tevault:**

Stacy states that bids were turned in for concrete work and Stacy has spoken with Eric Lutz and he says he can be there as early as tomorrow to get the work started. The Board just needs to take a vote. Stacy says there are 2 bids from Lutz Concrete one is for a larger pad at \$11,500. Doris makes a motion to allow Lutz Concrete to pour the concrete stoop and pad. Rachel seconded. All in favor. Motion carries.

Community Town Wide Yard Sale needs to be put on the website for April 25th. Stacy would also like 15 new yard signs to put out to publicize the event. Doris makes a motion to get the yard signs. Rachel seconded. All in favor. Motion carries.

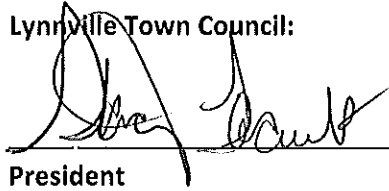
Lauri asks if a flyer can be included with the water bill and Stacy states a note can be added on the water bill itself.

Mike Dennis contacted Stacy stating that Black Coal only wants to do the July 19th race at this point. They would like to see the progress of the walking trail before they decide on another race date.

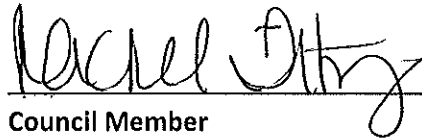
**Next Meeting will be March 17, 2020, 6:00pm at Lynnville Park**

Stacy entertains a motion to adjourn the meeting. Doris makes the motion to adjourn. Rachel seconded. All in favor. Meeting is adjourned.

Lynchville Town Council:

  
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President

  
\_\_\_\_\_

Council Member

  
\_\_\_\_\_

Council Member

Attest:   
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Clerk-Treasurer